

LTC Online Portal Enhancements Community Services Waiver Providers Effective July 31, 2009

- Validation will be done to ensure that the effective date of the assessment, rather than the TMHP received date, is within the dates the contract is in effect. For the Medical Necessity and Level of Care (MN and LOC) assessment, the effective date is based on the TMHP “Received As Complete Date.” If Purpose Code (S2f) = ‘1’ for Utilization Review (UR), the effective date will be based on the DADS UR RN Signature Date (S5g).
- The Medical Necessity Letters that are generated through the LTC Online Portal have been updated by DADS. The letters are sent to providers, doctors, and clients and have been re-written to improve clarity and comprehension.

LTC Online Portal Enhancements Community Services Waiver Providers Effective October 2, 2009

- Changes have been made to certain fields on the LTC Online Portal and the printable PDF (Portable Document Format) forms that have look-back requirements. The fields have been updated to align the Medical Necessity and Level of Care (MN and LOC) assessment, the LTC Online Portal screens, and the printable forms (PDF) with the correct look-back periods.

The following fields will be changed to a 7-day look-back period:

- E4 Behavioral Symptoms
- J1 Problem Conditions
- O3 Injections
- O4 Days Received the Following Medications
- P1b(A) Therapies-Number of Days
- P1b(B) Therapies - Number of Minutes
- P3 Nursing Rehabilitative/Restorative Care
- The following fields will have a 14-day look-back period:
 - P7 Physician Visits
 - P8 Physician Orders
- Providers can now generate and print a Physician Signature Page. To print the Physician Signature page, providers should click the “Print Physician Signature Page” button located in the yellow form actions section of the MN and LOC. Field S7e (Physician Signature on File) will also be added so providers can indicate that the physician’s signature is on file. The Physician’s Signature page is available for use on all assessments but is only required when completing an Initial Assessment (01) on the MN and LOC.

- Providers are now able to sort the Current Activity screen in a variety of different ways. By clicking on the heading of a column, the provider can choose to sort results by Document Locator Number (DLN), Received Date, Social Security Number (SSN), Medicaid Number, Medicare Number, Name, or Status. When the user clicks on a column heading the first time, it is sorted in ascending order. By clicking on the column heading a second time, the sort will change to descending order.
- Third-party vendors will be allowed to submit the MN and LOC directly onto the LTC Online Portal. For questions related to this change in functionality, providers are directed to contact their third-party software vendors.
- When printing the LTCMI section of the MN and LOC, the individual's name will appear on the top left hand side of each page. The name will be populated based on the information in section AA1 of the MN and LOC assessment.

LTC Online Portal Enhancements Community Services Waiver Providers Effective October 16, 2009

- The effective date of Medical Necessity and Level of Care (MN and LOC) assessments submitted with Reason for Assessment (AA8a) = 01 (Initial / Admission) or 02 (Annual Assessment), will be determined by the TMHP Received Date rather than by the Date Assessment Completed (R2b).