Important Local Authority (LA)/Local Mental Health Authority (LMHA) Updates

Information posted May 23, 2014

Several important updates are scheduled to implement June 27, 2014, to the Long Term Care (LTC) Online Portal and Preadmission Screening and Resident Review (PASRR). The update includes a new availability of the Update Form button, reminders for the LA/LMHA an Alert for inactivated forms, and PASRR Evaluation (PE) Form completion.

Update Form Button
The Update Form button, which allows updates to the PASRR Level 1 (PL1) Screening Form for users with the appropriate security permission, will now appear on converted PL1s with the same functionality as is currently used. Not all fields on the PL1 are able to be updated and there are certain form statuses that prevent form updates. For additional information on the Update Form button usage and available fields, refer to the Update Form section of the LTC Local Authority PASRR Workshop User Guide.

Alerts received on Inactivated Forms
When the LA/LMHA receives an alert for PE completion associated to an inactivated PL1, the LA/LMHA should not take action on the alert. The LA/LMHA should email the PL1 DLN to the DADS PASRR Unit via the PASRR email address (pasrr@dads.state.tx.us) so the entry in the report provided by CPI can be deleted.

PE Form Completion
When completing a PE, it is important to confirm that the following fields are being documented correctly:

Section D, D0100C. Date of Onset, if known
When documenting a developmental disability (DD), it is important to note the date of onset. The Department of Aging and Disability Services (DADS)-approved related condition/developmental disability must have shown in the individual before the age of 22. The date of onset can be found in the medical record, documentation or collateral contact with the attending physician or collateral contact with the family. The LA must exhaust every effort to determine the date of onset. This is critical in the identification and service delivery for DD-only individuals.

Section D, D0200B. Any known side effects for this individual
The LA/LMHA must enter all documented side effects. This is especially important for psychotropic medications. This information can be found in the medical record or collateral contact with NF staff.

Section E, E1500B. Explanation of findings to support the individual meets or does not meet a nursing facility level of care.
This is a required field available to enter information to support or not support the individual being placed in an NF. An expanded explanation may help assist NFs to determine the capacity to meet the individual's needs. This information can also assist in alternate placement.
Contact TMHP at 1-800-626-4117, Option 1, for questions about the upcoming changes to the LTC Online Portal.