Alerts for IDT Meetings Submitted on the Long Term Care Online Portal

Information posted June 24, 2016

The Local Intellectual and Developmental Disability Authority (LIDDA) and/or the Local Mental Health Authority (LMHA) are required to confirm the information on the Interdisciplinary Team (IDT) meeting submission on the Long Term Care (LTC) Online Portal within five business days after the IDT meeting was held. Currently, the LIDDA/LMHA must use Form Status Inquiry (FSI) to search for and track the submitted IDT meetings requiring confirmation.

Beginning June 23, 2016, the LTC Online Portal will generate a new alert to enable the LIDDA/LMHA to efficiently track and respond to IDT meetings submitted on the LTC Online Portal. When a Nursing Facility (NF) enters and submits the IDT meeting information on the IDT tab of the Preadmission Screening and Resident Review (PASRR) Level One (PL1), the LTC Online Portal will send a systematic alert to the LIDDA/LMHA that the NF has submitted new or updated information pertaining to an IDT meeting.

The alert will read: “The NF has submitted a new or updated IDT meeting on the LTC Online Portal for an individual for which your LIDDA/LMHA is responsible. Please check the information on the IDT tab of the PL1 for accuracy, and confirm. If you are unable to submit your IDT confirmation on the LTC Online Portal, please contact pasrr@dads.state.tx.us.” Alerts can be located by clicking the “Alerts” link from the blue navigational bar on the LTC Online Portal.

Note: A line will be added to the IDT tab History indicating that this alert was sent.

The LMHA will confirm the IDT meeting information by completing G1200 IDT Confirmation fields A-F on the PL1 IDT tab. The LIDDA will confirm the IDT meeting information by completing G1200 IDT Confirmation fields G-L on the PL1 IDT tab.

For detailed information on confirming the IDT, providers can reference the Long Term Care Preadmission Screening and Resident Review (PASRR) User Guide for Local Authorities.

For more information, call the LTC Help Desk at 1-800-626-4117, Option 1.