New Features for Hospice Forms 3071 and 3074
Beginning August 23, 2019

Information posted July 25, 2019

Beginning August 23, 2019, providers will have the ability to closely monitor and interact with Hospice forms 3071 Individual Election/Cancellation/Update and 3074 Physician Certification of Terminal Illness on the Long-Term Care (LTC) Online Portal by viewing the form status.

Upon submission of the 3071 or 3074, individual Medicaid information and eligibility will be verified. Forms will not be forwarded to the Health and Human Services Commission (HHSC) for processing if the individual’s First and Last Name do not match the provided Medicaid ID or Social Security number. Likewise, if the individual does not have Medicaid eligibility approved for Hospice services, the forms will not continue to process. They will remain in pending status until the eligibility is established or the issue is corrected.

In addition to the existing “Save as Draft” and “Print” form actions; providers will also have access to the following form actions (depending on the user’s security permissions and/or the current form status):

- Add Note
- Correct this form
- Inactivate Form
- Reactivate Form
- Resubmit Form
- Use as Template

Providers will also benefit from the addition of a new Provider Action Required (PAR) workflow, which will allow them to take action, such as correct/inactivate/resubmit, on forms which have been rejected by HHSC processing. Specific error messages will be available for each rejected form to assist with resolving issues.

To utilize these new form actions and processes in the LTC Online Portal, providers must have the correct security permissions enabled. For help with these permissions, contact your local account administrator.

The LTC Hospice Providers Forms 3071 and 3074 Webinar will be held on Thursday, August 22, 2019, from 10:30 a.m. until 12:00 Noon. To register, click on the following link:

https://register.gotowebinar.com/register/6470106260200299277?source=PN

For more information, call the LTC Help Desk at 1-800-626-4117, Option 1.