

# Providers Must Update Data Information Prior to Submitting a Revalidation Application

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**Note:** *Texas Medicaid managed care organizations (MCOs) must provide all medically necessary, Medicaid-covered services to eligible clients. Administrative procedures such as prior authorization, pre-certification, referrals, and claims/encounter data filing may differ from traditional Medicaid (fee-for-service) and from MCO to MCO. Providers should contact the client's specific MCO for details.*

Reminder: Providers must update certain data information prior to submitting a revalidation application.

Updated data elements required prior to submission include:

- First and last name
- Organization name
- Social Security number
- Date of birth
- Employer's Tax Identification Number and legal name

These fields cannot be altered using the revalidation application. Providers can update the fields via Provider Information Management System or the Provider Information Change (PIC) Form found on [tmhp.com](http://tmhp.com).

Providers who choose to update their information via a PIC form must allow 30 business days from the time TMHP receives the form for the changes to take effect before they can complete a revalidation application.

Failure to submit the updated data information beforehand will prolong the revalidation process and result in a closed application.

For more information, call the TMHP Contact Center at 1-800-925-9126 or the TMHP-CSHCN Services Program Contact Center at 1-800-568-2413.