Reminder: New Features for Hospice Forms 3071 and 3074 Beginning August 23, 2019

Information posted August 2, 2019

Beginning August 23, 2019, providers can monitor and interact with hospice forms 3071, Individual Election/Cancellation/Update and 3074, Physician Certification of Terminal Illness. To do this, go to the Long-Term Care (LTC) Online Portal and view form status.

Besides the existing “Save as Draft” and “Print” form actions, providers also have access to the following form actions (depending on the user’s security permissions or the current form status):

- Add Note
- Correct this Form
- Inactivate Form
- Reactivate Form
- Resubmit Form
- Use as Template

Providers will also benefit from the addition of a new Provider Action Required workflow, which allows them to take actions such as correct, inactivate, or resubmit on forms rejected by HHSC processing. Specific error messages will be available for each rejected form to assist with resolving issues.

To use these new form actions and processes in the LTC Online Portal, providers must enable the correct security permissions. For help with these permissions, contact your local account administrator.

Upon submission of the 3071 or 3074, individual Medicaid information and eligibility is verified. Forms are not forwarded to the Texas Health and Human Services Commission for processing if the individual’s first and last names do not match the provided Medicaid ID or Social Security number. Likewise, if the individual does not have Medicaid eligibility approved for Hospice services, the forms will not continue to process. They will remain in pending status until the eligibility is established or the issue is corrected.

The LTC Hospice Providers Forms 3071 and 3074 Webinar will be on Thursday, August 22, 2019, from 10:30 a.m. - 12:00 Noon. Follow this link to register.

Call the LTC Help Desk at 800-626-4117, Option 1, for more information.