

# Outpatient Substance Use Disorder Counseling Extension Request Form

Submit your prior authorization using TMHP's Prior Authorization (PA) on the Portal and receive request decisions more quickly than faxed requests. With PA on the Portal, documents will be immediately received by the PA Department, resulting in a quicker decision. Faxed requests must be scanned and data entered before the PA Department receives them, which takes up to 24 hours. To access PA on the Portal, go to [www.tmhp.com](http://www.tmhp.com), click on "Providers," then "Prior Authorization" from the left hand menu. Then click "PA on the Portal" from the left hand menu and enter your TMHP Portal account user name and password. To submit by fax, send to 1-512-514-4211. Or mail to:

Texas Medicaid & Healthcare Partnership  
Attn: TMHP  
12357-B Riata Trace Parkway, Suite 100  
Austin, Texas 78727-6422

## Prior Authorization Request Submitter Certification Statement

I certify and affirm that I am either the Provider, or have been specifically authorized by the Provider (hereinafter "Prior Authorization Request Submitter") to submit this prior authorization request.

The Provider and Prior Authorization Request Submitter certify and affirm under penalty of perjury that they are personally acquainted with the information supplied on the prior authorization form and any attachments or accompanying information and that it constitutes true, correct, complete and accurate information; does not contain any misrepresentations; and does not fail to include any information that might be deemed relevant or pertinent to the decision on which a prior authorization for payment would be made.

The Provider and Prior Authorization Request Submitter certify and affirm under penalty of perjury that the information supplied on the prior authorization form and any attachments or accompanying information was made by a person with knowledge of the act, event, condition, opinion, or diagnosis recorded; is kept in the ordinary course of business of the Provider; is the original or an exact duplicate of the original; and is maintained in the individual patient's medical record in accordance with the *Texas Medicaid Provider Procedures Manual* (TMPPM).

The Provider and Prior Authorization Request Submitter certify and affirm that they understand and agree that prior authorization is a condition of reimbursement and is not a guarantee of payment.

The Provider and Prior Authorization Request Submitter understand that payment of claims related to this prior authorization will be from Federal and State funds, and that any false claims, statements or documents, concealment of a material fact, or omitting relevant or pertinent information may constitute fraud and may be prosecuted under applicable federal and/or State laws. The Provider and Prior Authorization Request Submitter understand and agree that failure to provide true and accurate information, omit information, or provide notice of changes to the information previously provided may result in termination of the provider's Medicaid enrollment and/or personal exclusion from Texas Medicaid.

The Provider and Prior Authorization Request Submitter certify, affirm and agree that by checking "We Agree" that they have read and understand the Prior Authorization Agreement requirements as stated in the relevant *Texas Medicaid Provider Procedures Manual* and they agree and consent to the Certification above and to the Texas Medicaid & Healthcare Partnership (TMHP) Terms and Conditions.

We Agree

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Attach a comprehensive assessment of client history, treatment plan, and/or progress notes to support medical necessity.

<b>A. Client Information</b>		
Client Name ( <i>Last, First, M.I.</i> ):		
Medicaid Number:	Date of Birth:	
Age:	Sex:	Date Current Treatment Began:
Date Submitted:		
<b>B. Chemical Dependency Treatment Facility Information:</b>		
Facility Name:	Contact Person:	
Address:		
Phone:	Fax:	
TPI:	NPI:	
Yes, client is meeting treatment goals.	No, client is <i>not</i> meeting treatment goals.	
The client demonstrates an insight and understanding into relationship with mood altering chemicals, but continues to present with issues addressing the life functions of work, social, or primary relationship without the use of mood-altering chemicals:		
Yes                      No		
Client is physically abstinent from chemical substance use, but remains mentally preoccupied with such use to the extent that the client is unable to adequately address primary relationships, or social or work tasks, but there are indications that, with continued treatment, the client will effectively address these issues:		
Yes                      No		
<b>C. Document any psychiatric or medical complications that may affect the client's treatment. Include documentation demonstrating the client's progress in treatment and evidence to support the benefit of continued treatment (Required only if 'No' box is checked for any question in section B):</b>		

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**D. Current medication with total daily doses:**  
(Required only if 'No' box is checked for any question in section B)

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**E. Current DSM Diagnoses:**

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**F. Number of additional outpatient hours requested:**

Individual:	Group:
Dates Requested: from: _____ to: _____	

**G. Provider Information:**

Provider Printed Name:	Provider License No.:
_____ QCC Signature ( <i>stamped signatures not accepted</i> )	_____ Date