



Case Management for Children and Pregnant Women Services

Provider Enrollment in Texas Medicaid With TMHP

Quick Reference Guide

This document is produced by TMHP Training Services. Contents are current as of the time of publishing and are subject to change. Providers should always refer to the TMHP website for current and authoritative information.



TEXAS MEDICAID & HEALTHCARE PARTNERSHIP
A STATE MEDICAID CONTRACTOR

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About

This Quick Reference Guide (QRG) shows providers the process to enroll in Texas Medicaid through the Texas Medicaid & Healthcare Partnership (TMHP) so they can provide authorized Medicaid Case Management for Children and Pregnant Women (CPW) services.

For CPW provider enrollment steps, refer to the “[Instructions for Providers to Enroll as a CPW Provider With Texas Medicaid with TMHP](#)” section. Enrollment can be completed on the [Provider Enrollment](#) page located on [tmhp.com](#).

Once enrolled as a CPW provider, other helpful concepts and tips for providers are also included in this QRG. For example, a CPW provider will need to contract and be credentialed with Medicaid managed care organizations (MCOs) to provide services to members in managed care. This should be completed after successful Medicaid enrollment through TMHP. A CPW provider should consult the [Texas Medicaid Provider Procedures Manual \(TMPPM\)](#) located on [tmhp.com](#).

CPW Provider Eligibility for Medicaid Enrollment

Who can be a CPW Provider?

- A registered nurse (RN) who holds a license under Texas Occupations Code Chapter 301 and has an associate degree in nursing with at least two years of cumulative paid full-time work experience; or two years of supervised, full-time educational internship/practicum experience in the past ten years with children, up to age 21, and/or pregnant women.
- A social worker who holds a license, other than a provisional or temporary license, under Chapter 505, Occupations Code, appropriate for the individual’s practice, including the practice of independent social work in the State of Texas.
- A community health worker (CHW) as defined by Section 48.001, Health and Safety Code, who is certified by the Department of State Health Services.
- A doula who is certified in alignment with nationally recognized standards and as determined by Health and Human Services Commission (HHSC), unless the doula qualifies as a certified community health worker. Doulas have two pathways to certification: experience or training.

Note: Providers must complete a pre-planning process and the HHSC standardized Case Management Training before starting the CPW provider enrollment process through TMHP. An HHSC approval letter will be issued when all requirements have been met. This letter is to be provided to TMHP during enrollment. To learn about steps to start the process, email askCM@hhs.texas.gov.

RNs, Social Workers, CHWs and doulas may enroll in Texas Medicaid to provide Medicaid CPW services in two ways:

- As individual providers who practice independently and are not providing CPW services in relation to a Medicaid-enrolled group.
- As performing providers with a group, where the CPW provider enrolls with Texas Medicaid through TMHP as a performing provider with a group, and the group enrolls with Medicaid as a group provider of CPW services.

Note: Federally Qualified Health Centers (FQHCs) may also provide CPW services but must obtain HHSC approval, and FQHC case managers must complete HHSC standardized Case Management Training. FQHC case managers must meet the RN, social worker, CHW, or doula requirements described under the [“Who can be a CPW provider?” section](#). FQHCs that provide CPW services will use their existing FQHC National Provider Identifier (NPI) number and taxonomy code.

CPW Provider Responsibility for CPW Services

Medicaid-enrolled CPW providers who render Texas Medicaid CPW services as an individual provider or as a performing provider with a group are responsible for complying with all Texas Medicaid requirements and provider responsibilities. CPW provider responsibilities include timely submission of appropriate and accurate forms and information, accurate billing to the extent that the CPW provider has responsibility for billing, and licensing, registration, and certification.

Instructions for Providers to Enroll as a CPW Provider With Texas Medicaid with TMHP

Pre-Enrollment Steps

A group or a case manager must obtain an individual NPI regardless of whether they are enrolling in Texas Medicaid as an individual or a performing provider with a group.

An NPI is a unique 10-digit identification number that is required by the Health Insurance Portability and Accountability Act (HIPAA) for all health care providers in the United States. An NPI must be obtained before applying to become a Medicaid provider.

To obtain an NPI, review resources available on the [National Plan & Provider Enumeration System \(NPPES\)](#) website. For more detailed information on applying for an NPI, read the instructions. When obtaining an NPI, the designated CPW taxonomies are to be selected.

The following outlines the taxonomy designation by provider qualification, and whether enrolling as a group or individual:

CPW providers enrolling as a *group* should use the following taxonomies:

- **Licensed Nurse or Licensed Social Worker:** 251B00000X
- **Doula:** 374J00000X PLUS either 193400000X or 193200000X (single or multi-specialty)

- **Community Health Worker:** 172V00000X PLUS either 193400000X or 193200000X (single or multi-specialty)

Group CPW providers must have at least one performing provider enroll after the group enrollment has been completed. This is true, even for those group owners that will be the ones providing case management services. Case managers for the group must obtain another NPI by also enrolling as a performing provider.

CPW providers enrolling as an *individual or performing provider* should use the following taxonomies:

- **Licensed Nurse or Licensed Social Worker:** 171M00000X
- **Doula:** 374J00000X
- **Community Health Worker:** 172V00000X

Provider Enrollment Steps Through TMHP

Effective December 13, 2021, the [Provider Enrollment and Management System \(PEMS\)](#) launched as the new enrollment system that providers must use to apply for enrollment with TMHP. Providers must have access to the Internet to use PEMS, and must use up-to-date Internet browsers for optimum performance of the PEMS portal. Use Google Chrome® or Microsoft Edge® to reduce compatibility issues.

Enroll as HHSC approved you. If HHSC approved you as a group, click **Group Enrollment**. If HHSC approved you as an individual provider, click **Individual Provider**. This will be designated on your HHSC approval letter.

The enrollment process may take up to 60 business days to complete after submitting an enrollment application with no deficiencies. Performing providers must hold a current and active license or certification from their respective licensing or certification agency and meet all other eligibility requirements.

TMHP Contact Center

For help completing the enrollment application or general information regarding provider enrollment, call the TMHP Contact Center at 800-925-9126. The Contact Center is open from 7:00 a.m. to 7:00 p.m., Central Time.

Contracting and Credentialing With Texas MCOs

After enrollment in Texas Medicaid through TMHP, CPW providers must reach out to individual MCOs to be contracted and credentialed before they can provide CPW services for the MCO.

To find the MCOs in your area, review [HHSC's map of managed care service delivery areas](#).

CPW providers may also reference the following resource to assist with contracting and credentialing with MCOs:

- [Texas Association of Health Plan's Medicaid Managed Care Provider Contracting and Credentialing Resources](#)

CPW Services Are Not a Children's Health Insurance Program (CHIP) Service

CHIP is for children in families whose income exceeds eligibility for Medicaid but are unable to afford private insurance. Any application questions related to enrollment in CHIP should reflect that the provider is not applying to be a CHIP provider of CPW services.