



Enroll With Texas Medicaid

Creating An Account For Enrollment Reasons Only

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TEXAS MEDICAID & HEALTHCARE PARTNERSHIP
A STATE MEDICAID CONTRACTOR

v2025_0710

Introduction

This guide walks you through creating an online account with Texas Medicaid and Healthcare Partnership (TMHP). It is meant for Individual Transportation Participants (ITPs), Vendor Drug Program (VDP), and others.

It takes just a few easy steps to create a TMHP account, and the only personal information you will need to provide:

- **First Name**
- **Last Name**
- **Telephone Number**
- **Email Address**

Once you create an account, you will be able to access the Provider Enrollment and Management System (PEMS) for enrollment or registration.

How To Create An Online Account With TMHP

- 1) Go to <https://secure.tmhp.com/AccountActivation/> or click [this link](#) to open the TMHP Account Activation web page.

Why are you creating a new account?

I want to create an account to enroll and administer a new Texas Medicaid and other state healthcare programs provider.

Create a Provider Enrollment Account.

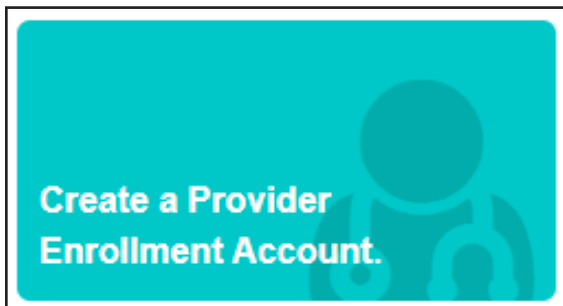
I want to create an account to administer an existing enrolled Texas Medicaid and other state healthcare programs provider.

Select type of provider from the options below:

- Create Account and link to an Acute Care provider
- Create Account and link to a Long Term Care provider
- Create Account and link to a Nursing Facility/Waiver Program provider
- Create Account and link to a PEMS provider
- Create Account and link to an LTSS or similar provider

Next

- 2) Click the **Create a Provider Enrollment Account** button.



- 3) To continue, click **Next**.



- 4) The *Create New Account* page opens. A red dot means you must fill in your information for each box. This is required to create an account. Click each box to add your own information.

Create New Account

*** User Name** 6-20 characters(no spaces or special characters)
Must be a different than your EDI Submitter ID

*** First Name** (no special characters)

*** Last Name** (no special characters)

*** Business Telephone** xxx-xxx-xxxx

*** Email** To ensure delivery to your inbox please add donotreply@tmhp.com to your address book today

*** Confirm Email** Retype email address. Do not copy and paste

*** Password** 8-20 characters(no spaces)

*** Confirm Password** Retype password. Do not copy and paste


*** General Terms and Conditions**

You have entered the secure portion of the Texas Medicaid & Healthcare Partnership (TMHP) website. Throughout the terms herein, reference to TMHP means TMHP, Accenture State Healthcare Services, LLC, its parent company, affiliates, subsidiaries, employees, consultants, and subcontractors.

Terms of Use
By accepting the terms of use, you will be allowed access to programs, reports, and information protected by federal and state law contained in the secure portion of this website. Only authorized persons in lawful possession of a password provided by TMHP to provide such passwords may enter and access the secure portion of this website. The use of this website is subject to the terms of use contained herein.

Once you have accepted the terms of use, you will not be asked to accept such terms again when you access the site another time. TMHP has the right at any time to change or modify the terms of use which will be posted on this website. Any use of the website by you after modified terms have been posted will be deemed to constitute acceptance by you of the modified terms. TMHP has the right at any time to change or discontinue any aspect or feature of this website and to terminate any users access to the website. TMHP has the right, but not the obligation, to monitor your use and access of this site.

* I agree to these terms

I'm not a robot  [Privacy](#) [Terms](#)

- Here is an example of where you will put each piece of information:

The screenshot shows a 'Create New Account' form with the following fields and requirements:

Field	Placeholder Text	Requirements
* User Name	Add your User Name here	6-20 characters (no spaces or special characters) Must be a different than your EDI Submitter ID
* First Name	Add your First Name here	(no special characters)
* Last Name	Add your Last Name here	(no special characters)
* Business Telephone	Add a Business Telephone here	xxx-xxx-xxxx
* Email	Add your Email address here	To ensure delivery to your inbox please add donotreply@tmhp.com to your address book today
* Confirm Email	Add the same Email address here	Retype email address. Do not copy and paste
* Password	Enter your Password here	8-20 characters (no spaces)
* Confirm Password	Enter the same Password here	Retype password. Do not copy and paste

If you need help with any of these fields, below are some tips:

User Name - The User Name is the name you will use to access your TMHP online account. It must be between 6-20 letters and numbers. Try to use a combination of letters and numbers. If you try to create an account with a User Name that someone else is already using, you will not be allowed to use that User Name.

First Name - This should be the name you use on professional forms, and not a nickname. For example, if you go by “Jake” but your birth name is “Jacob”, then you would put “Jacob”.

Last Name - This is the last name you normally use. If you have more than one name as part of your last name, do not use dashes. For example, if your last name is Johnson-Smith, you would use “Johnson Smith”.

Business Telephone - This should be the telephone number that is easiest to reach you. Please use dashes when typing it in the box. For example, use 111-111-1111.

Email - This should be the email address you most frequently use. Any email service is acceptable, whether you use Gmail, AOL, Yahoo, Hotmail or other services. Make sure to type your email address accurately and include the full email address. For example, if your email address is abc123@gmail.com you must include the @gmail.com.

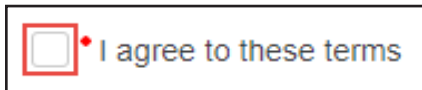
Confirm Email - Type the same email address again. Do not copy and paste from the **Email** box.

Password - This is the unique password that you will use along with your **User Name** to access your

TMHP account. It must be between 8 and 20 letters, numbers, or symbols (no spaces). Please make sure it is something VERY unique. Do not use your User Name as your password. Do not use your birthday as your password. Do not use other private information such a debit card PIN number. Do not use the word “password” as part of your Password.

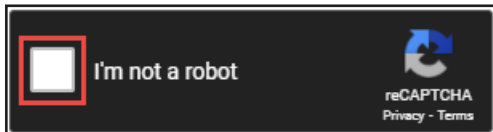
Confirm Password - In this box, enter the password you just created again. This is to make sure you’re using the right password to log in to your TMHP account.

- 5) Once you have completed filling out each of these fields, click the box next to the phrase “*I agree to these terms*”.

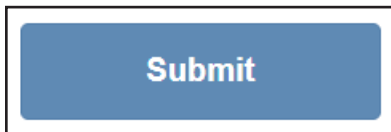


- If you are unable to click the box, you will need to scroll all the way down in the **General Terms and Conditions** box.

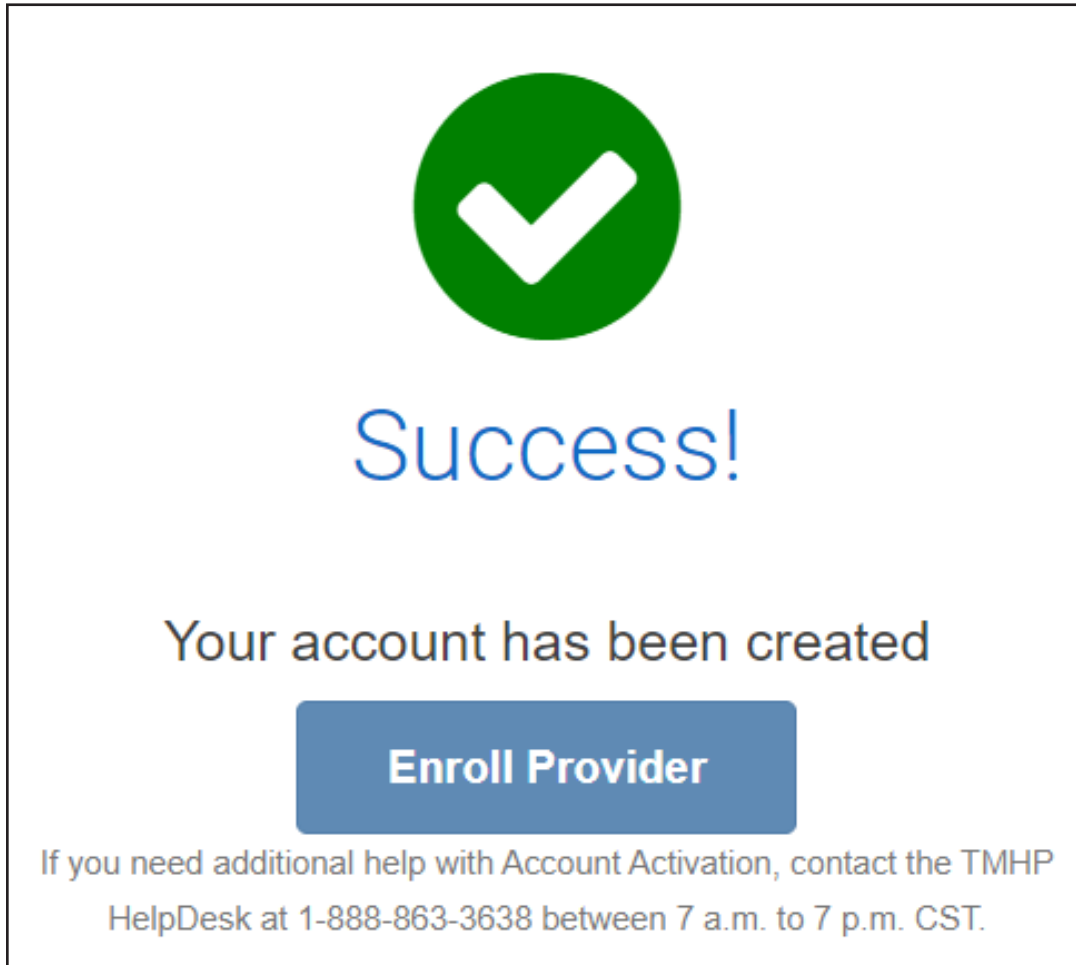
- 6) Next, click the white box next to the phrase “*I’m not a robot*” inside the black box.



- 7) When the “*I agree to these terms*” and “*I’m not a robot*” boxes are clicked, click the **Submit** button.



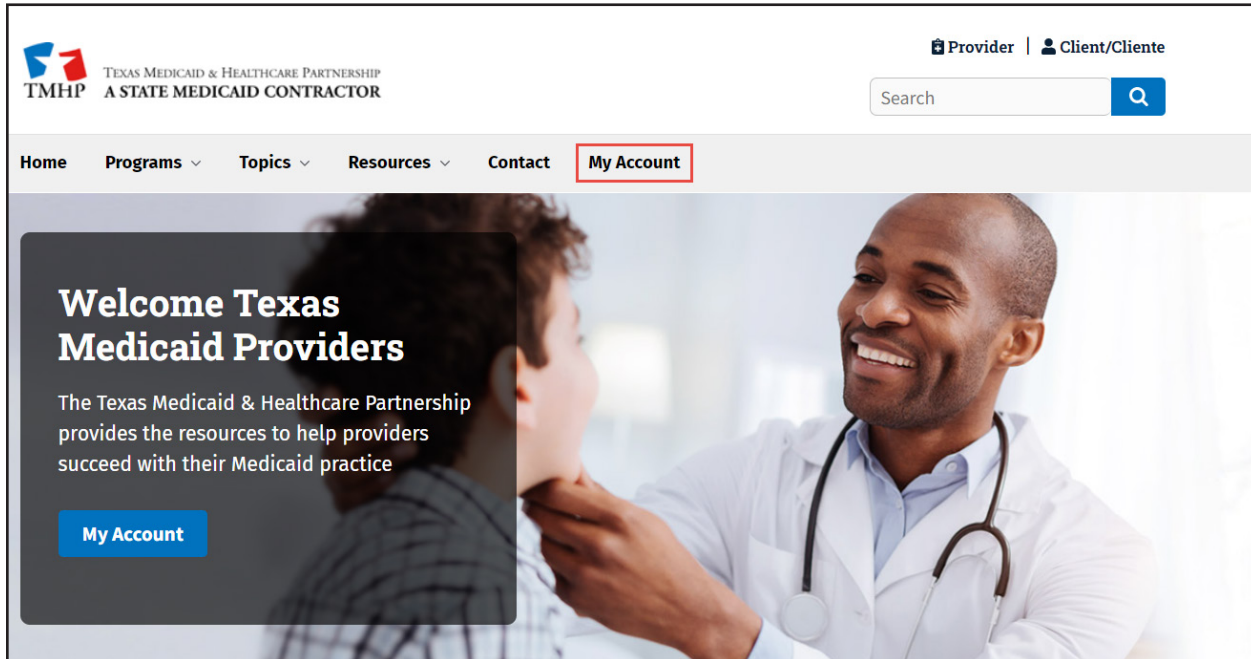
8) If all of your information is accepted, you will see a success message.



- 9) Log in to the email address you used to create your TMHP account. After a few moments, you will receive 3 emails from TMHP about your account. They will be from the name **DONOTREPLY** and be from the email address **DONOTREPLY@tmhp.com**. They will have these subject lines:
- I. **TMHP website Account Information** - Tells you that your account was created successfully, and shows you your account **User Name**.
 - II. **New permissions on TMHP.com** - Tells you what you can access on TMHP.com.
 - III. **New Administrator on TMHP.com** - Tells you that you are the new administrator (the account owner), and shows you your contact information.

Note: *If you still have not received these confirmation emails after 15 minutes and after checking your junk mail, call the EDI Help Desk at 888-863-3638 from 7:00 a.m. to 7:00 p.m., Central Time, Monday through Friday.*

10) Now that your account has been created, go to [TMHP.com](https://tmhp.com) and click on **My Account**.



11) Enter the **Username** and **Password** you created in the steps above, then click **Sign in**. This logs you into your TMHP account.

Sign in to access this site
Authorization required by <https://securereg.tmhp.org>

Username

Password

[Sign in](#) [Cancel](#)

12) Once you log in, you will have a few options.

Welcome to My Account. This section allows a user to perform various maintenance activities for their TMHP account. Click the appropriate link for access to the maintenance options.

Manage Provider Accounts

- [Administer a Provider Identifier](#)
Become a Provider Administrator for a Provider Identifier (authorization required).
- [Administer a Provider Enrollment Transaction](#)
Open the provider enrollment application
- [Provider Enrollment and Management System](#)
Enroll a provider and manage provider enrollment information

Other Services

- [Message Dashboard](#)

Account Settings

- [My Profile](#)
Modify your profile information.
- [Change Password](#)
Change your account password. It is recommended that you do this every 30 days.

Help

TMHP.com Security Enhancement Training Guide: Effective May 26, 2005, TMHP implemented new security features on TMHP.com. A training guide has been developed by TMHP to assist providers during the initial security setup of administrators, users, and permission levels for access to Protected Health Information (PHI). Providers can access the training guide in an Adobe® Portable Document Format (PDF) at [TMHP.com Security Training Guide](#).

- **Provider Enrollment and Management System** - Takes you to the Provider Enrollment and Management System, or PEMS, where you can enroll with TMHP.
- **Message Dashboard** - Where you receive communications from TMHP, such as any issues with enrollment information you've provided.
- **My Profile** - Where you update your account information including name, telephone and email.
- **Change Password** - Where you create a new password. This is recommended once a month.

13) Click **Provider Enrollment and Management System** to access PEMS.

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