

PROVIDER ENROLLMENT & MANAGEMENT SYSTEM (PEMS)

FINDING YOUR TEXAS VENDOR ID



Access PEMS

Find your Texas Vendor ID by first accessing the Provider Enrollment & Management System (PEMS). For answers on how to create a new account or logging in to an existing account, check out the PEMS video playlist on <u>YouTube</u>.

Find Your Texas Vendor ID

After logging in, follow the steps below.

1) On the Provider Management page in the National Provider Identifier (NPI) search tool, type a 10-digit NPI and press **Enter**.

TEXAS MEDICAID & HEA	LTHCARE PARTNERSHIP D CONTRACTOR					Usemame Start New Enrollme	nt View Help
PROVIDE	R MANAGEMENT						
	O PROVIDER MANAGEMENT ☐ LETTERS					Q Search NPI	
NPI /API	PROVIDER / ORGANIZATION NAME	^{↑↓} NPI TYPE [↑]	TAX ID / SSN	↑↓ INITIATED BY GROUP	$^{\rm Th}$ revalidation due date	↑↓ STATUS	1↓
1234567890	PROVIDER / ORGANIZATION 1	Organization	123456789		06/01/2025	Approved	
1122334455	PROVIDER / ORGANIZATION 2	Organization	112233445		08/15/2024	Approved	
0987654321	PROVIDER / ORGANIZATION 3	Individual			05/28/2025	Approved	
5566778899	PROVIDER / ORGANIZATION 4	Individual			07/07/2024	Approved	
0001115555	PROVIDER / ORGANIZATION 5	Organization	987654321		06/23/2027	Approved	

2) Once your request has processed, click the elipses (...) to the right of the provider or organization name of your choice. A box will appear. Click **View**.

⇔ REQUESTS	O PROVIDER MANAGEMENT	LETTERS		Q 1234567890
NPI /API	PROVIDER / ORGANIZATION NAME	↑↓ NPI TYPE ↑↓ TAX ID / SSN	$^{\uparrow \! \Downarrow}$ initiated by group $^{\uparrow \! \Downarrow}$ revalidation due date	*↓ STATU
1234567890	VDP PROVIDER NAME	Organization 123456789	08/25/2024	Approved

3) Scroll down and click **Practice Location Information** on the left hand navigation menu.

NPI TAXONOMY INFORMATION	0	<			
SERVICES PROVIDED	0	NPI Taxonomy			Refresh information O
PROVIDER INFORMATION	0	NAME NPI NUMBER	ΝΡΙ ΤΥΡΕ	ELIGIBLE TEXAS TAXONOMIES	INELIGIBLE TEXAS TAXONOMIES
LICENSES/CERTIFICATIONS/ ACCREDITATIONS	0	SOLE PROPRIETOR NO	Organization STATUS		
DISCLOSURES	0	If you do not see the taxonomy code th	nat you would like to use for enrollment, please up	date your taxonomy codes at <u>NPPES Site</u>	
ACCOUNTING/BILLING INFORMATION	0				
OWNERSHIP/CONTROLLING INTEREST	0				Need help with NPI Taxonomy Information
PROGRAMS	0				View Instructions
PRACTICE LOCATION INFORMATION	0	—			
APPLICATION FEE	0				
ATTACHMENTS	0				
AGREEMENTS	0				

4) Under the Billing Practice Locations section, click the elipses to the right of the location or group name of your choice. A box will appear. Click **Open**.

NPI TAXONOMY INFORMATION	0							
SERVICES PROVIDED	0	Practice Location Information						
PROVIDER INFORMATION	0	BILLING Practice Locations (Billing for services at these locations)						
LICENSES/CERTIFICATIONS/ ACCREDITATIONS	0	Pharmacy 1 Facility 111 ADDRESS, DEL RIO, TX, 78840-0000 ENROLLED						
DISCLOSURES	0	Location 2 Facility 222 ADDRESS, DEL RIO, TX, 78840-0000 DISENROLLED Open O						
ACCOUNTING/BILLING INFORMATION	0	Pharmacy 3 Facility 333 ADDRESS, DEL RIO, TX, 78840-0000 DISENROLLED •••						
OWNERSHIP/CONTROLLING INTEREST	0	Performing Providers (Performing services for a group at these locations)						
PROGRAMS	0	PERFORMING PROVIDER THE LOCATION THE EFFECTIVE DATES THE STATUS THE REQUEST NUMBER THE REQUEST ACTION THE						
PRACTICE LOCATION INFORMATION	ø	No data available in table						

5) On the left hand navigation menu, click **Programs and Services Participation**.

BASIC INFORMATION	0
PROGRAMS AND SERVICES PARTICIPATION	0
DEMOGRAPHICS	0
MANAGING EMPLOYEES	0
MAILING/CONTACT ADDRESSES	0

6) In the Programs and Services Participaton section, locate the *Primary Taxonomy* information. Click the elipses on the right of the screen. A box will appear. Click **Open**.

BASIC INFORMATION	0	< Programs and Services F	Participation						1	
PROGRAMS AND SERVICES PARTICIPATION	0	PRIMARY TAXONOMY	PROGRAM	^{↑↓} BENEFIT CODE	∿ STATUS N	EFFECTIVE DAT	€S	REQUEST ACTION	N	
DEMOGRAPHICS	0	1112X1112X	Pharmacy Services		ENROLLED	10/17/2013 -	Present			
MANAGING EMPLOYEES	0								Open	۲
MAILING/CONTACT ADDRESSES	0									
		Surety Bond							_	_
		SURETY BOND NUMBER		SURETY BOND COMPANY NAM	ИE					
		Enter Surety Bond Number		Enter Surety Bond Cor	mpany Name					
		SURETY BOND AMOUNT		SURETY BOND EFFECTIVE DAT	TE		SURETY BOND EXPIRAT	ION DATE		
		Enter Surety Bond Amount		MM/DD/YYYY			MM/DD/Y	(YY		

7) After clicking Open on the previous step, you will see the Program and Service Participation Details. Scroll all the way down to the *Alternate Identifiers* section. Under the *Identifier Type* column, the *Texas Vendor ID* is visible.

BASIC INFORMATION		vice time Details		
PROGRAMS AND SERVICES PARTICIPATIO	Program and Service Parts	cipation Details		
DEMOGRAPHICS	 Program Participation 			
MANAGING EMPLOYEES	SELECT A PROGRAM.*			
MAILING/CONTACT ADDRESSES	Pharmacy Services			~
	Status Codes	N. SECONDARI	N	1↓
	CODE	PPE DESCRIPTION No data available in	table	
	Services Provided			*
	Alternate Identifiers			
	IDENTIFIER TYPE	^↓ IDENTIFIER	↑↓ EFFECTIVE DATES	ŤΨ
	National Provider Identifier	1234567890	02/26/2016 - Present	
	Ncpdp Provider Id	0987654	02/26/2016 - Present	
	Texas Vendor Id	009988	02/26/2016 - Present	
	Tins	11223344556667	02/26/2016 - Present	
	National Provider Identifier	1234567890	10/17/2013 - 02/25/2016	
	Tins	11223344556667	10/17/2013 - 02/25/2016	
	Texas Vendor Id	009988	10/17/2013 - 02/25/2016	
	Ncpdp Provider Id	0987654	10/17/2013 - 02/25/2016	